



**MINUTES of the MEETING of FROYLE PARISH COUNCIL**

held by Zoom video conference on **Monday 13<sup>th</sup> July 2020** at 19.00

<b>Attendees</b>				
<i>Parish Council:</i>				
Mrs. J. Southern (Chair) (JS)	Mr. N. Whines (NW)	Dr A Roberts (AR)	Mr. I. Deans (ID)	Mr A. Aldridge (AA)
Mr A. Potter (Clerk)				
<i>Other:</i> Mrs A Maher (AM)                      Mr B Clark (BC)				
<b>Apologies for absence:</b> Mr. S. Maher (SM)                      Mr I Macnabb (IM)				
<b>Declaration of Interest:</b> None				
<b>Confirmation of Minutes:</b>				
<b>19 20-21</b> It was resolved that the Minutes of the meeting of the Parish Council held on 15 <sup>th</sup> June 2020 be accepted and signed by the Chair as a true record.				

Item	Discussion	Agreed Action/Outcome	Status
<b>4. Matters raised by residents and representatives of village based activities</b>			
4a Provision of dog waste bin	Clerk advised that EHDC had installed the new bin on the Rec beside Westburn Fields. The old bin by the gate has been left in situ but it will be the responsibility of the Parish Council to empty it.	No further action	Closed
4b Playground fence	IM provided written feedback of the discussions that he had with the playground maintenance contractor and safety inspector (Dick Randall Services Ltd). The advice received was that we don't need to go to the expense of a fence (possibly £5k – expensive because of the need for at least 2 gates (one for pedestrians and one for machinery) and it does create other problems e.g. cutting grass along the fence. It was recommended not to fence the playground.	Council agreed that the playground should not be fenced. <b>Clerk</b> to inform residents of the decision via Magazine	Closed
4c Payment of grant to Alton Resilience Fund	Paper from Alton Town Clerk discussed. While this fund extended to Froyle there was no awareness of a direct need in the village and there had been	<b>Clerk</b> to enquire of the Village Agent re rationale for making a grant.	Closed

Item	Discussion	Agreed Action/Outcome	Status
	no grants awarded to similar funds in the past. Agreed not to donate unless strongly recommended to do so by the Village Agent.	<b>Post meeting note:</b> The Village Agent considered that the younger age bracket would be the most likely to find Covid impact on their finances, and perhaps need short term help. She had not heard of anyone in particular difficulty	
4d Froyle Wildlife tree planting on Rec	BC presented an outline proposal from Froyle Wildlife (circulated with agenda) to plant up to 9 trees to fill gaps left by ones that had died on the eastern edge of the Rec. The proposal was to plant native English species at a cost of c. £200. After discussion about tree species and number to be planted it was agreed in principle to support the proposal. BC would work with IM and NW to determine details of species, location, costing etc and return to a later meeting to present the details and seek budget funds.	<b>IM and NW</b> to work with Froyle Wildlife to develop detailed planting plan	Closed
<b>5. Reports from Councillors</b>			
5a Football Hut redevelopment project	<p>Clerk presented the responses received to date from the village consultation included in the July magazine. 106 responses had been received (c. 20% of residents) with 85% supporting the proposed renovation project. A number of comments were also provided that gave valuable insights into residents' thinking and priorities. It was agreed that this level of support provided a mandate for the Parish Council to continue with detailed planning and implementation.</p> <p>ID noted that the consultation outcome was not surprising as it had been presented as a recommended course of action rather than testing the need for the facilities offered.</p> <p>AA spoke of the opportunity to consider an attic trussed roof, which NW supported, and suggested indicative costings should be obtained.</p> <p>JS stressed that the way forward agreed at the previous meeting was still the basis to proceed and the Council could not row back on what had been consulted on. In particular, the quoted budget was not to be exceeded.</p> <p>It was agreed that approaches should be made to timber frame manufacturers to obtain quotes for both attic and conventional trusses, and</p>	<p><b>AA</b> to approach timber frame manufacturers for quotes on the two alternative truss types and to seek an indicative price for a new build option based on the same design layout</p> <p><b>NW</b> to report on the project to the VH Committee proposing a joint working group to consider operational details.</p> <p><b>JS</b> to follow up in discussion with VH Chair</p> <p><b>NW and Clerk</b> to develop application to HCC Town and Parish Council Investment Fund</p>	Open

	<p>also for a comparative figure to provide a new building frame based on the layout included in the currently approved design drawings. The intention is to obtain like-for-like quotes that provide the basis for an informed decision on which option provided best value for money.</p> <p>JS advised that she had spoken with the Village Hall (VH) Committee Chair about the need to determine how the new building would be operated and managed. NW commented that this matter was on the VH meeting agenda for 14/7 and suggested that the VH should take over this aspect of the project from the Parish Council. It was agreed that this might be the way forward after an operational structure has been agreed but for the present a joint group was required as the Parish Council owned the building while the VH Committee brought expertise of managing a venue.</p> <p>ID confirmed that in his view these operational considerations must be looked at in detail before any build plan was signed off. A number of comments submitted by residents to the consultation pointed out the VH had underused facilities and the new building must be operated in a fashion complementary to and not in competition with the VH.</p> <p>It was agreed that NW would report on the status of the project to the VH Committee and JS would speak to the VH Chair about setting up a joint working group to consider the operational issues. This work could be undertaken in parallel with seeking the informal cost quotes.</p> <p>Clerk reported that the convenor of the proposed Froyle Youth football team had contacted him expressing concern that the consultation papers did not include any reference to storage of his equipment. It was confirmed that these requirements were seen as an integral part of the project and would be discussed and agreed with him as the project progressed.</p> <p>NW reported on contacts he had had with Hampshire County Council regarding a possible grant from its Town and Parish Council Investment Fund. Early investigation has indicated that the project could be eligible. It was agreed to make an application for a grant of £15-20k. This could be considered as back up if one of the already submitted applications to EHDC Community Fund and Veolia were unsuccessful.</p>		
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Item	Discussion	Agreed Action/Outcome	Status
5b Website development	<p>AM reported on the status of the website. Interaction with the domain host (Hugo Fox) had been unsatisfactory with the site not working properly on occasions. It was recommended that the website should be switched to the 1and1 CMS platform currently used by Froyle.com as this was more stable. JS enquired of the fee for using the platform and AM undertook to revert on this</p> <p>It was agreed that AM should proceed with making the website live on 1and1 CMS and arrange to meet with Clerk to explain how to operate/maintain it.</p> <p>AM made a presentation of the functionality of MS Teams using the current meeting agenda to illustrate how it could be used. Discussion ensued about the benefits to the Council including reduction of emails, maintaining historical records of comments on documents etc</p> <p>It was agreed that MS Teams could provide benefits to the Parish Council and AM would set up the Councillors as Users and demonstrate operational capability using the agenda for the next Parish Council meeting as parallel running.</p>	<p><b>AM</b> to set up new website on 1and1 CMS and brief Clerk on operations</p> <p><b>AM</b> to set up Councillors in MS Teams and provide guidance on how to use it</p>	Open
5c Lengthsman	<p>ID reported that the Lengthsman visit on 29 June had gone well with work focussed on clearing ditches along Gid Lane. Opportunity was taken to discuss other ditch clearance work. Next visit is scheduled for September 10th</p>		Closed
5d ROSPA playground survey	<p>Written report from IM attached to these minutes.</p> <p>IM and Clerk met with Dick Randall to discuss the playground inspection and maintenance work. Recommended to appoint Dick Randall Services Ltd as playground maintenance contractor.</p> <p>Repairs have been undertaken on the zipwire platform and a split branch overhanging the zipwire has been safely removed.</p>	<p>It was <b>agreed</b> to appoint Dick Randall Services Ltd as playground maintenance contractor</p>	Closed
5e Policing in Alton & surrounding villages	<p>JS referred to the previously circulated letters sent to and received from the Chief Constable and raised the question of how to proceed?</p>	<p><b>JS</b> to contact Charles Cockburn in Beech to offer Froyle's continued support and to enquire about the availability of local crime statistics.</p>	Open

Item	Discussion	Agreed Action/Outcome	Status
	<p>It was agreed that the Council would continue to support the initiative and seek regular crime statistics. Contact with neighbouring villages should be maintained to identify possible ways forward on this issue.</p> <p>The FRANN WhatsApp group was considered to be working well in informing users of suspicious activity but had pointed up the lack of local police to attend. Some concern was also expressed that without adequate policing presence FRANN should not become a 'vigilante' group.</p>		
<b>6. Report from District Councillor - No report provided.</b>			
<b>7. Planning Matters</b>			
7a New Planning applications	No new Planning Applications has been received since the last meeting: An objection to the Hole Lane development in Bentley was submitted by the Parish Council		Closed
7b Results of Planning applications	Nothing to report		Closed
7c Compliance with approved Planning applications	Clerk reported that EHDC Compliance had advised they had received a rubbish removal slip and a photo of the site from Mr Sutton implying that the rubbish had been cleared. More recent photographs have been provided by the Parish Council encouraging EHDC to visit the site and reject Mr Sutton's claims (20107/093).	<b>Clerk</b> to maintain contact with EHDC to get a date for the site visit	Open
7d Other Planning & Development Issues	<b>Veolia AERF</b> – Clerk and ID provided an update on the No Wey Incinerator Action Group (NWI). The Veolia planning application has been validated and now open for public objections until 14 August. NWI have launched an Object Now campaign. Parish Council response will be based on the first draft report from the Consultants due early August. Fundraising total is now over £42k exceeding the target of £40k.	ID, AR and JS to develop draft response for approval at Council meeting on 10 August for submission by 14 August.	Open
<b>8. Finance Matters</b>			
8a Payments	Invoices, payment records and bank reconciliation were tabled at the meeting (attached)	<b>20 20-21</b> It was <b>resolved</b> to note the invoices paid since the last meeting and the end June bank reconciliation.	Closed

Item	Discussion	Agreed Action/Outcome	Status
8b Financial Report	Clerk circulated a report of the Council finances for the first three months of the financial year (attached). No issues were noted other than the amount of reserves and the forecast for end year remains unchanged. The reserves are expected to have been spent by the end of the financial year leaving c.£30k which is equivalent to 12 months expenditure.	No further action	Closed
8c Transfer to savings account	Clerk advised that a total £45,800 had been transferred from the Current account to the Savings account. These amounts represented funds held for designated accounts viz the football hut and No Wey Incinerator consultants	No further action	Closed
8d Adoption of Financial Regulations	Clerk distributed the final draft which was agreed subject to the following changes: <ul style="list-style-type: none"> <li>- 6.8 add that any change in payment details must be verified with the supplier by telephone before paying any further invoices</li> <li>- 17 change Financial Regulations are reviewed 'from time to time' to 'at least every two years'.</li> </ul>	<b>21 20-21</b> it was <b>resolved</b> to adopt the Financial Regulations as amended.	Closed
8e Appointment of Internal Auditor for 2020/21	Clerk proposed that Lightatouch be reappointed as Internal Auditor for 2020/21. Discussions will be held on the conduct of the audit following the experience of remote verification in 2019/20 and whether any reduction in rates are in order.	<b>22 20-21</b> it was resolved to appoint Lightatouch as Internal Auditor for 2020/21 <b>Clerk</b> to discuss the conduct of the audit with Lightatouch	Closed
<b>9. Matters raised by Clerk</b>			
9a Councillor areas of responsibility	Clerk provided the updated list of responsibilities and this was agreed		Closed
9b Joint Utility Priority Services Register	Clerk distributed a circular from SE Water on behalf of all utilities advising the extended criteria to register for service interruption and other alerts. This update had been shared with the Village Agent who welcomed the change in criteria and would encourage qualifying residents to sign up.	<b>Clerk</b> to publish details in the next magazine	Closed
9c National Citizen Services (NCS) volunteering scheme	Clerk distributed details of the scheme which had been notified by the County Councillor. This item wasn't discussed but Councillors are encouraged to consider whether there are any opportunities to utilise these volunteers in Froyle.	<b>Councillors</b> to identify opportunities for volunteers and liaise with Clerk and County Councillor	Closed

Item	Discussion	Agreed Action/Outcome	Status
9d ACAN 'Build Back Better'	Clerk circulated a discussion paper distributed by Energy Alton. Council agreed to revisit this subject later in the year to consider possible environmental initiatives in Froyle.		Closed
9e Public Governor Elections – Ambulance Service	Notification of elections later in year circulated. Agreed to notify residents	<b>Clerk</b> to include in next Magazine	Closed
9f Speedwatch	Preparations to commence use of the Speed Indicator Device are progressing with additional equipment identified for operations. Required items will be confirmed with the Binsted Speedwatch coordinator and the budget confirmed. This has been estimated at between £250 and £1000 depending on items to be acquired. Budget will be confirmed along with funding sources at the next Council meeting by the Froyle Coordinator. If required earlier, electronic approval will be sought to order the required items.	<b>Clerk</b> to liaise with Speedwatch Coordinator to present budget and operational plan to next meeting	

**10. Date of next meeting:**

Monday 10<sup>th</sup> August 2020 @ 19.00 - location to be confirmed.

Chair		Date	10/8/20

**Item 8a Payments approved and/or paid since last meeting**

Date paid	Supplier	Description	Category	Amount (£)	Approved by
17/06/2020	Playsafety Limited	ROSPA Playground survey	Maintenance	124.20	BACS Signatories
22/06/2020	HMRC PAYE	PAYE re Jan-Mar 2020 clerk salary	Salary	669.12	BACS Signatories
26/06/2020	Clerk Salary (Apr-June 2020)	Clerk salary net of VAT	Salary	1,620.00	BACS Signatories
26/06/2020	Clerk Expenses (Apr-June 2020)	Phone, Zoom, postage, printer cartridge	Admin	135.33	BACS Signatories
26/06/2020	Home-Start Hampshire	Grant	Grants	200.00	BACS Signatories
26/06/2020	Adams Hendry Consulting	NWI Planning consultancy (May 2020)	NWI	900.00	BACS Signatories
26/06/2020	Treloar Print	July newsletter	Magazine	234.00	BACS Signatories



**Item 8a Bank reconciliation**

**FROYLE PARISH COUNCIL**

**BANK RECONCILIATION at 30.06.20**

Income (excluding VAT collected)				55,925.51
Less Expenditure (excluding VAT paid)				<b>-18,256.95</b>
Movement				37,668.56
Brought Forward from 2019-20				69,299.91
<b>Cash in Hand or at Bank</b>				<b>106,968.48</b>
<b>Balance shown in Receipts/Payments Accounts</b>				
<i>Amounts received not yet on bank statement</i>				
<u>Date</u>	<u>From</u>	<u>Cheque/cash</u>		<u>Amount</u>
	<b>TOTAL</b>			<b>0.00</b>
<i>Cheques paid/ BACS payments approved not yet on bank statement</i>				
<u>Date</u>	<u>Payee</u>	<u>Cheque No.</u>		<u>Amount</u>
	<b>TOTAL</b>			<b>0.00</b>
<i>Balance shown on Bank Statement A/C 00037134 at 30.06.20</i>				58,912.76
<i>Balance shown on Bank Statement A/C 07529822 at 30.06.20</i>				48,055.72
<b>Total at bank</b>				<b>106,968.48</b>
<b>Less uncleared items</b>				
	Receipts			0.00
	Payments			0.00
<b>Balance including uncleared items @ end June 2020</b>				<b>106,968.48</b>
<i>Check</i>				0.00

## **Item 8b Financial Report @ end June 2020**

The following analysis shows the receipts and expenditure in the period April 1<sup>st</sup> to June 30<sup>th</sup> 2020 and performance against the budget for the three month period and full year forecast.

### **Receipts:**

The EHDC precept of £29,149 was paid in full on 7<sup>th</sup> April. Other income comprises magazine adverts, bank interest and VAT received from invoices sent out and due to HMRC.

### **Expenditure:**

Expenditure on operational items was largely in line with budget with the exception of **maintenance and the website development** where the only item invoiced in the period was for the RISPA playground inspection. (This is considered to be a budget phasing issue with respect to receipt of invoices as we account on a Receipts and Expenditure basis not Accruals for work down not invoiced.)

The overspend on **Clerk's salary** is due to a charge received from HMRC for Employer National Insurance Contributions in the period Jan-March 2020. This is considered to be an error by HMRC as the Clerk's salary is below the NIC threshold for Employer NI contributions and has been queried with HMRC.

**Admin** comprises a saving on **hall hire** due to the use of Zoom for Council meeting and **miscellaneous** re VAT paid on invoices that will be recovered from HMRC in next quarter.

**Magazine** costs were overbudget due to the printing costs of June and July issues being higher than average due to the inclusion of inserts for Froyle Open Gardens and the Football Hut consultation respectively.

**Capital expenditure** comprised a) the Speed Indicator Device (SID) for which the EHDC grant was received in March 2020 and b) the balance of fees payable to Voller Architectural Designs and Marbas for the football hut design drawings and structural survey respectively.

It should be noted that the expenditure on the football hut has not been included in the estimates put forward to EHDC and Veolia for funding but has been reported as a withdrawal from Parish Council reserves in addition to the £25,000 allocated in the project proposal.

### **Forecast:**

The full year forecast at £30,654 is largely unchanged from the budget. The only reduction proposed relates to the savings from using Zoom rather than hiring the Village Hall for Council meetings in April, May & June and the Annual Parish Meeting in April.

### **Reserves:**

Reserves at end June 2020 amounted to £106,968 comprising £54,298 in Designated funds and £52,670 General reserves. The level of reserves increased significantly compared to end March 2020 due to the receipt of the 2020/21 EHDC precept and funds from No Wey Incinerator to pay for the specialist consultants employed to help develop the objections to the proposed Veolia AERF.

At end March 2021 it is anticipated that the designated funds will all have been expended or repaid. Assuming expenditure is in accordance with the 2020/21 budget, reserves at the end of the year are forecast to be £30,800 which represents approx. 12 months of routine Parish Council expenditure.

**Froyle Parish Council - 2020/21 Financial Status Report**

Position @ end June 2020		YTD Budget	YTD Actual	Over/Under YTD Budget	Budget 2020-21	Full year Forecast	Full year variance Over/Under
<b>RECEIPTS</b>							
	EHDC Precept	29,149	29,149	0	29,149	29,149	0
	Magazine advertisements	75	115	40	1,215	1,215	0
	Other income (inc VAT receipts)	50	162	112	200	200	0
	<b>TOTAL RECEIPTS</b>	<b>29,274</b>	<b>29,426</b>	<b>152</b>	<b>30,564</b>	<b>30,564</b>	<b>0</b>
<b>EXPENDITURE</b>							
	Insurance	0	0	0	1,200	1,200	0
	Clerk's salary (gross inc PAYE)	2,025	2,289	264	8,100	8,100	0
Admin.	Clerk expenses (postage, consumables, travel)	125	89	-36	500	500	0
	Photocopier Rental	100	98	-2	400	400	0
	Village Hall hire & Zoom	100	36	-64	390	300	-90
	Phone	25	24	-1	100	100	0
	Miscellaneous inc VAT payments	125	2,163	2,038	500	500	0
	<b>Total Admin</b>	<b>475</b>	<b>2,410</b>	<b>1,935</b>	<b>1,890</b>	<b>1,800</b>	<b>-90</b>
	Audit, Data, Legal Fees	625	395	-230	740	740	0
Maintenance	Public areas (Rec, war memorial, churchyard etc)	1,000	0	-1,000	4,000	4,000	0
	Playground equipment (inspection & maintenance)	0	104	104	2,000	2,000	0
	Football hut (maintenance, utilities etc)	25	0	-25	250	250	0
	Footpaths & signage	25	0	-25	100	100	0
	Drains & ditches	250	0	-250	750	750	0
	Other unspecified maintenance	125	0	-125	500	500	0
	<b>Total</b>	<b>1,425</b>	<b>104</b>	<b>-1,322</b>	<b>7,600</b>	<b>7,600</b>	<b>0</b>
	Magazine	500	604	104	1,870	1,870	0
Grants & Subscriptions	S137 & Other Grants	300	200	-100	1,650	1,650	0
	Subscriptions	376	344	-32	376	344	-32
	<b>Total Grants &amp; Subscriptions</b>	<b>676</b>	<b>544</b>	<b>-132</b>	<b>2,026</b>	<b>1,994</b>	<b>-32</b>
Expensed projects	Comms & website	2,000	300	-1,700	4,350	4,350	0
	Village Hall patio repointing	0	0	0	3,000	3,000	0
	<b>Total</b>	<b>2,000</b>	<b>300</b>	<b>-1,700</b>	<b>7,350</b>	<b>7,350</b>	<b>0</b>
	<b>Total Expenditure</b>	<b>7,726</b>	<b>6,645</b>	<b>-1,081</b>	<b>30,776</b>	<b>30,654</b>	<b>-122</b>
	<b>Receipts less Expenditure</b>	<b>21,548</b>	<b>22,780</b>	<b>1,232</b>	<b>-212</b>	<b>-90</b>	<b>122</b>
Capital expenditure	New equipment (SID)		3,150		3,150	3,150	0
	Football hut		2,760		25,000	35,260	10,260
	<b>Total Capital Expenditure</b>		<b>5,910</b>		<b>28,150</b>	<b>38,410</b>	<b>10,260</b>
No Wey Incinerator	Income	0	26,500	26,500	0	27,500	27,500
	Expenditure	0	-5,702	-5,702	0	-27,500	-27,500
	<b>Net</b>	<b>0</b>	<b>20,798</b>	<b>20,798</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>RESERVES</b>		<b>30 June 2020</b>				<b>31 March 2021</b>			
	Balance brought forward at start of year				69,300				69,300
	Surplus/deficit @ end of period				37,668				-38,500
	Balance carried forward @ 30 June 2020 per bank reconciliation				<b>106,968</b>				<b>30,800</b>
<b>Allocated to:</b>		<b>B/F</b>	<b>Allocated</b>	<b>Spent</b>	<b>Balance</b>	<b>B/F</b>	<b>Allocated</b>	<b>Spent</b>	<b>Balance</b>
Designated Funds	Football Hut (Parish Council)	24,126	3,634	-2,760	25,000	24,126	3,634	-27,760	0
	EHDC Cabinet Grant	7,500	0	0	7,500	7,500	0	-7,500	0
	<b>Total Football Hut Project</b>	<b>31,626</b>	<b>3,634</b>	<b>-2,760</b>	<b>32,500</b>	<b>31,626</b>	<b>3,634</b>	<b>-35,260</b>	<b>0</b>
	No Wey Incinerator	1,000	26,500	-5,702	21,798	1,000	26,500	-27,500	0
	Speed Indicator Device	3,780	0	-3,780	0	3,780	0	-3,780	0
	<b>Total Designated funds</b>	<b>36,406</b>	<b>30,134</b>	<b>-12,242</b>	<b>54,298</b>	<b>4,780</b>	<b>26,500</b>	<b>-31,280</b>	<b>0</b>
General Reserves	2020/21 Budget remaining				22,780				0
	Unallocated surplus				29,890				30,800
	<b>Total General Reserves</b>				<b>52,670</b>				<b>30,800</b>
<b>Total Reserves</b>					<b>106,968</b>				<b>30,800</b>

## FROYLE PLAYGROUND – ROSPA REPORT ON PLAY EQUIPMENT AND SAFETY.

### REPORT TO FROYLE PARISH COUNCIL ON 13 JULY 2020

The ROSPA report was produced on 13<sup>th</sup> May 2020. This report is to comment on the areas of risk which the ROSPA team have identified.

- The ROSPA report includes a page of 'General notes' explaining the risk scores. The summary explains:
  - Scores of 1 to 7 are considered to be low risk. This report does not refer to these.
  - Scores 8 to 12 are medium risk and ROSPA have identified control measures.
  - We had no items of play equipment with a risk score above 8.

This report is to advise FPC of action taken particularly where risk scores have been reported at 5 to 8.

- A few similar comments were made as follows:

1. Shakes in timbers. These are what look like huge cracks but are very normal in the timbers used, and although they widen in very dry weather (when ROSPA inspected) they also close up when less dry. The main point though is that the timbers are safe and this was endorsed by Dick Randall – our ROSPA trained inspector / maintenance contractor. Nevertheless we will monitor these splits / shakes.

These shakes are to be seen in most of the play items, particularly the climber which remains VERY solid (risk level - low).

2. Strimmer damage. Gareth Wells and I have discussed this and he will deal with the grass at the foot of the equipment by spraying the grass to kill a very small bit around the base of the timbers.

- The Ship (Play Boat). Risk level – low. Score of 5 The internal surfacing is not compliant to 'the relevant standards'. No action taken.
- Zip Wire – Cable rubbing on post – risk score 6 – addressed by Dick Randall. Timber rotten (risk score 8) on 'embarkation' platform – replaced rotten timbers by Dick Randall. Chain covers preventing inspection of chain links (risk score 8) – inspection was carried out later by Dick Randall who reported chain links are in good order. The ROSPA inspectors found that the seat was secured by tape (must have been a lucky moment!) and so its operation could not be observed – risk score 6. Again, our inspector and maintenance man advised it is operating well.
- No further equipment specific comments. Whilst there are moments I wonder about the value of the ROSPA inspection I nevertheless recognise it is a useful procedure for us to ensure that the kit is safe.

Dick Randall will now be inspecting the kit / playground 3 times a year (more if called), and he will be able to repair upon call. His over-riding comment was that we have a nice playground in a very good setting.

- One other issue Andrew Potter and I quizzed Dick Randall on was re fencing. His view is that we don't need to go to the expense (possibly £5k – expensive because of the need for 2 gates), and a fence does offer other problems – cutting grass along the fence for example.

Ian Macnabb

9<sup>th</sup> July 2020